

**GREENVILLE CENTRAL SCHOOL
GREENVILLE, NY 12083**

NOTICE TO BIDDERS

The Board of Education of the Greenville Central School District will receive separate sealed bids for:

**REFUSE REMOVAL and RECYCLING
FOR
2018-2019 SCHOOL YEAR**

The Board of Education reserves the right to reject any or all bids and waive any informalities or defect in such bid.

Sealed bids will be received in the District Office of Greenville Central School until:

**DATE: Friday, June 1, 2018
TIME: 10:00 a.m.**

Specifications and bid forms may be obtained at the Business Office, Greenville CSD, 4982 SR 81, Greenville, NY 12083.

Robyn Bhend
Business Official

Dated: May 16, 2018

Submission of Bid Packets

Bids are to be received in the:
Greenville Central School District Office
P.O. Box 129
4982 State Route 81
Greenville, NY 12083
Attn: Robyn Bhend, Business Official

Bid packages shall be submitted in a clearly marked sealed envelope labeled:

**Greenville Central School District
Attn: Robyn Bhend, Business Official**

**Refuse Removal and Recycling
for the
2018-2019 school year**

by

**Friday, June 1, 2018
10:00 a.m.
District Office**

GREENVILLE CENTRAL SCHOOL DISTRICT
P.O. Box 129, 4982 State Route 81
Greenville, New York 12083

SPECIFICATIONS FOR REFUSE REMOVAL FOR 2018-2019

CONTRACT PERIOD: July 1, 2018 through June 30, 2019

SPECIFICATIONS: Refuse is to be picked up **AS SCHEDULED BELOW** when school is in session. When school is not in session - minimum of one (1) pick-up per week, approximately 73 pick-ups for the year. Scheduled pickups will occur, such as, "NOT TO EXCEED MORE THAN THREE DAYS (72 hrs) APART ON WEEKDAYS" and "NO MORE THAN FOUR DAYS (96 hours) APART WHEN SATURDAY and SUNDAY ARE INCLUDED BETWEEN PICKUPS". Will call for pick-ups during the months of July and August or school vacations that are beyond those specified in the attached schedules. The attached schedules (#1 & #2) are considered a component of this specification. Each pick-up shall include both the Elementary and the Secondary School. Contractor shall inspect site to be knowledgeable of access and dumpster locations, prior to bidding. The disposal of the contents from these dumpsters shall comply with all Greene County Solid Waste Disposal regulations and New York State Department of Environmental rules and regulations.

EQUIPMENT: Contractor must provide a minimum of five (5) 6-cubic yard dumpsters. Loading access to dumpsters cannot exceed 48" high on one side, with opposite side access not to exceed 60" in height. Accessible or loading side has to be a minimum of 5' across (clear opening).

Award will be based on total cost of bid (per diem rate X # of pickups)

**ALTERNATE 1:
SPECIFICATIONS FOR SINGLE STREAM RECYCLING FOR 2018-2019**

CONTRACT PERIOD: July 1, 2018 through June 30, 2019

SPECIFICATIONS: The pick-up of Single Stream Recyclables (excluding paper and cardboard) is to be picked up **AS SCHEDULED BELOW** when school is in session. When school is not in session - minimum of one (1) pick-up per week, approximately 48 pick-ups. Scheduled pickups will occur, such as, "NOT TO EXCEED MORE THAN 7 DAYS APART BETWEEN PICKUPS". School will call for pick-ups during the months of July and August or school vacations that are beyond those specified in the attached schedules. The attached schedules (#1 & #2) are considered a component of this specification. Each pick-up shall include the Elementary, the Secondary School, and **Bus Garage**. Contractor shall inspect site to be knowledgeable of access and dumpster locations, prior to bidding. The disposal or processing of the contents from these dumpsters shall comply with all Greene County Solid Waste Disposal regulations and New York State Department of Environmental rules and regulations.

ACCEPTABLE ITEMS: The following items (excluding paper and cardboard) have to be acceptable by Bidder in the recyclable dumpsters. Chip board/box board; juice boxes; milk cartons; aluminum cans; glass bottles (all colors); tin and bi-metallic containers (including aerosol cans); Aseptic milk/juice cartons; aluminum foil; plastic containers (recycle 1-7 symbols); lids; frozen food cartons; bus brake drums (no brakes); steel wheels; metal sheeting; and miscellaneous steel and brackets.

EQUIPMENT: Contractor must provide a minimum of three (3) 4-cubic yard slant dumpsters. Loading access to dumpsters cannot exceed 48” high on one side, with opposite side access not to exceed 63” in height. Accessible or loading side has to be a minimum of 5’ across (clear opening). Two independent opening covers have to be provided on all Dumpsters to allow easy access. The contractor shall provide at no cost for pick up one (1) 10-cubic yard dumpster for the bus brake drums, steel wheels, metal sheeting, and miscellaneous steel and brackets. (The school district will call for pick-ups on this dumpster and this dumpster only.)

Contractor has to provide at **no cost** a total of ten (10) 35 gallon wheeled plastic covered Single Stream Recycling bins for use to bring recyclables to dumpsters. All bins must have Recycling labels and labels listing items acceptable and items unacceptable.

Award will be based on total cost of bid (per diem rate X # of pickups)

**ALTERNATE 2:
SPECIFICATIONS FOR CONSTRUCTION/DEMOLITION DEBRIS FOR 2018-2019**

CONTRACT PERIOD: July 1, 2018 through June 30, 2019

SPECIFICATIONS: Contractor shall pick up when requested by school within 96 hours from contact one (1) ten yard Construction/Demolition dumpster. Costs shall be recorded under “Total Per Diem Line” for this Alternate. Additional fees including fuel charges must be listed on bid. The disposal or processing of the contents from this dumpster shall comply with all Greene County Solid Waste Disposal regulations and New York State Department of Environmental rules and regulations.

ACCEPTABLE ITEMS: The following items (excluding paper and cardboard) have to be acceptable by Bidder in this dumpster: Pallets, broken furniture, old rugs/carpets, non-recycle plastic items, and other miscellaneous building materials.

EQUIPMENT: Contractor must provide a minimum one (1) ten-cubic yard low side dumpster with cargo net that will cover entire dumpster.

Award will be based on total cost of bid (per diem rate X # of pickups)

REFUSE & RECYCLING SCHEDULE FOR SERVICE

Please be advised that the following schedule of hours is to be followed by the successful bidder for refuse and recyclable removal:

BETWEEN: 3:15 PM and 7:30 AM

Pickup cannot occur during school hours (7:30 a.m. - 3:15 p.m.) This will be enforced and loss of contract during contract term shall result for violation of this requirement.

It is the intent of Greenville Central School District to award to the lowest responsible Bidder provided the bid does not exceed the funds available. Greenville School shall have the right to waive informalities or irregularities in a bid received and to accept the bid which, in the District's judgement, is in the District's own best interests. Greenville Central School District shall have the right to accept or reject to determine the low bidder on the basis of the sum of the Base Bid.

Schedule #1: Summer Refuse & Recycling Pick Ups

Mondays Only: July 02, 2018 (Refuse & Recycling)
July 16, 2018
July 30, 2018 (Refuse & Recycling)
August 13, 2018
August 27, 2018 (Refuse & Recycling)

Thursdays Only: July 12, 2018 (Refuse & Recycling)
July 26, 2018
August 09, 2018 (Refuse & Recycling)
August 23, 2018
August 30, 2018 (Refuse & Recycling)

Then begin normal Monday and Thursday pickups starting week of September 2, 2018

Schedule # 2: Do Not Pick Up Refuse or Recycling on the Following Days **(The school is closed around these days and pickup is not required.)**

Mondays: October 08, 2018
December 24, 2018
February 18, 2019
April 19, 2019

Thursdays: November 22, 2018
December 27, 2018
February 21, 2019
April 25, 2019

**GREENVILLE CENTRAL SCHOOL
P.O. Box 129, 4982 State Route 81
Greenville, New York 12083**

BID FORM FOR REFUSE REMOVAL FOR 2018-2019

**BASE BID: **BIDDER MUST PROVIDE DUMPSTER PICK-UP SERVICE
AND
PROVIDE DUMPSTER EQUIPMENT****

The undersigned hereby proposes and agrees to comply with **ALL** the specifications for refuse removal and provide service at the following rate:

TOTAL PER DIEM: \$ _____

Additional fees (if any) provide explanation: \$ _____

We propose to furnish the following:

****Set forth number of times of pick-ups; and type of dumpster that will be provided****

ALTERNATE 1: SINGLE STREAM RECYCLING:

DESCRIPTION:

The undersigned hereby proposes and agrees to comply with **ALL** the specifications for recycling removal and provide service at the following rate:

TOTAL PER DIEM: \$ _____

Additional fees (if any) provide explanation: \$ _____

ALTERNATE 2: CONSTRUCTION/DEMOLITION DEBRIS:

DESCRIPTION:

The undersigned hereby proposes and agrees to comply with **ALL** the specifications for recycling removal and provide service at the following rate:

TOTAL PER DIEM: \$ _____

Additional fees (if any) provide explanation: \$ _____

DATE: _____

SIGNED BY: _____

Complete reverse side

Name of Company: _____

Address: _____

Name of Contact Person: _____

Title: _____

Phone Number: _____

BID PROPOSAL CERTIFICATIONS

Firm Name	
Business Address	
Telephone Number	Date of Bid

I. General Bid Certification

The bidder certifies that he will furnish, the prices herein quoted, the materials, equipment and/or services as proposed on this bid.

II. Non-Collusive Bidding Certification

By submission of this bid proposal, the bidder certifies that he is complying with Section 103-d of the General Municipal Law as follows:

Statement of non-collusion in bids and proposals to political subdivision of the state. Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule regulation, or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification.

“(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.”

(b) A bid shall not be considered for award nor shall any award be made where (a) (1) (2) and (3) above have not been complied with, provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where (a) (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning subparagraph 1 (a).

2. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one of the section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Signature (Authorized)

Title