

MEAL CHARGE POLICY

The Board of Education recognizes that occasionally students may forget to bring money to school for meals. To assist families in helping students not to go hungry, but also promote responsible student behavior and minimize the fiscal burden to the district, the Board will allow students who forget money to charge the cost of the meals to be paid back at a later date.

Student Charging: A student will be allowed to charge up to five (5) meals with the cost of these meals added to his/her account balance. The Food Service Manager and/or designee will contact the parent/guardian by phone and/or in writing to inform of these charges and request payment. Every effort will be made to collect the payment due on accounts. In the case that a student does not have money on his/her account, there will be no charging of “extra” items or ala carte (snack) items.

Before denying any student a meal for abusing the policy, school food authorities (SFAs) shall carefully consider the negative consequences of such an action. Refusing very young children or students with disabilities is prohibited by the Board.

If SFAs suspect that a student may be abusing this policy, written notice will be provided to the parent that if he/she continues to abuse this policy, the privilege of charging meals will be refused.

Reimbursement Claim: Charged meals must be counted and claimed for reimbursement on the day that the student charged (received) the meal, not the day the charge is paid back. When charges are paid, these monies are not to be considered “a la carte” transactions, as a section on the daily cash report or deposit summary reads “charges paid.”

Adult Charging: There will be no adult charging (employees, volunteers, or visitors) of school meals.

Annual Notification: The school district will provide notice to all parents on an annual basis prior to the opening day of school, outlining the requirements of this regulation. The regulation shall also be published in an appropriate school-based publication. The Superintendent and his/her staff will develop rules and regulations concerning meal charges.

BOE Adopted Aug 14.17