



Coaching License Requirements for Non-Teachers

A person who does not hold a current New York State teaching certificate may be employed as a temporary coach only if there are no certified teachers available with experience and qualifications to coach the team.

Prior to submission of an application to the Superintendent, prospective non-teacher coaches who are not certified teachers must:

1. Submit a copy of a valid First Aid certification. First Aid certification can be achieved through the American Red Cross or by the Division of Physical Education.
2. Submit a copy of a valid CPR certification.
3. Complete a Temporary Coaching, License Application and attach a \$50 money order or cashiers check made payable to the NYS Education Department. An application for a Temporary Coaching License can be picked up in the Athletic Director's Office.
4. Submit a copy of a Certificate of Completion for training of Suspected Child Abuse. This is a minimum of two clock hours of coursework or training regarding the identification and reporting of suspected child abuse or maltreatment in accordance with Sections 3003(4) of the Education Law. This training is available only from a provider approved by the New York State Education Department.

New York State Nurses Association
11 Cornell Road
Latham, New York 12110
(518) 782-9400 Ext 276

Internet and Videotape <http://www.nysna.org/programs/ned!courses/interface.html>
Or on-line - www.childabuseworkshop.com \$39.95 fee combine with violence prevention \$74.95

5. Arrange to be fingerprinted - NYS Education Law requires a fingerprint-supported criminal history background check for prospective employees of school districts. The fee for this service is \$99. Arrangements for fingerprinting can be made by calling the District Office at 518-966-5065 ext.501 or 511. Checks should be made payable to Greenville Central School. (If prospective coaches have already been fingerprinted through the NYS Education Department, form OSPRA 102 must be completed and is available at the District Office).



6. Submit a copy of a Certificate of Completion confirming two hours of coursework or training regarding the school violence prevention and intervention in accordance with section 3004 of the Education Law. Training in school violence prevention and intervention is available through registered teacher education programs at New York State colleges and universities, Coordinated School Health Network Centers located at certain BOCES, and other service providers approved by the State Education Department.

A list of service providers (by location or by provider) is available on the Approved Providers of Training web page maintained by the Office of Elementary, Middle, Secondary, and Continuing Education, Contact the individual provider for workshop registration date and time. Online - www.violenceworkshop.com \$50.00 fee combine with child abuse workshop \$74.95.

7. Complete Required Coaching Courses

1. Philosophy, Principles, & Organization of Athletics.

The applicant must be enrolled in an approved course if they apply for a renewal of a Temporary Coaching License.

2. Health Sciences Applied to Coaching.
3. Theory and Techniques of Coaching the Sport (to be coached)

Within three years of the first temporary licensure as a coach, the applicant must complete the above two courses (2 & 3 above). Course 2 & 3 does not apply for non-strenuous/non-contact sport. Presently, golf is the only sport offered at GCS that falls in this category.

8. HELPFUL INFORMATION

In order to be paid, coaches must complete paperwork at the District Office. Please bring your driver's license and social security card with you.

For further information about Coaching Certification go to:
www.highered.nysed.gov/tcert/certificate/coachinglic.htm